

REPORT FORM
TERMS OF CALL FOR ORDAINED PERSONNEL DURING 2010
 The Presbytery of Elizabeth

CHURCH NAME _____ MEMBERSHIP _____

CHURCH ADDRESS _____

PHONE NUMBER FOR QUESTIONS: _____; E-MAIL _____

MINISTER'S NAME _____ FULL TIME _____ PART TIME _____

POSITION TITLE _____ YEARS IN POSITION _____

YEARS OF PASTORAL EXPERIENCE SINCE ORDINATION _____

	ACTUAL for 2009	MINIMUM for 2010	PROPOSED for 2010
1. TOTAL CASH SALARY* - - - - -	\$ _____	\$ 34,337*	\$ _____
2A. MANSE AND UTILITIES - - - - - (See Rationale to determine valuation of manse)	\$ _____		\$ _____
2B. HOUSING ALLOWANCE INCLUDING UTILITIES - - - - -	\$ _____		\$ _____
3. OTHER BENEFITS TO BE INCLUDED IN EFFECTIVE SALARY BASE			
_____ - - - - -	\$ _____		\$ _____
_____ - - - - -	\$ _____		\$ _____
_____ - - - - -	\$ _____		\$ _____
4. TOTAL EFFECTIVE SALARY/PENSION BASE (Add 1-3)	\$ _____	\$ 51,251	\$ _____
	<u>X 31.5%</u>	<u>X 31.5%</u>	<u>X 31.5%</u>
5. PENSION (Multiply item #4 by 31.5% for 2009 & 2010) - - - - -	\$ _____	\$ 16,144	\$ _____
6. TRAVEL/PROFESSIONAL REIMBURSEMENT (\$3,000 in '09)	\$ _____	\$ 3,000	\$ _____
7. VACATION LEAVE WITH PAY (Minimum - One Month) - - - - - (31 days including 5 Sundays)	_____	One Month	_____
8. CONTINUING EDUCATION LEAVE WITH PAY (Minimum of 2 wks; unused allowance will accrue for 3 yrs)	_____	Two Weeks	_____
9. CONTINUING EDUCATION ALLOWANCE (Minimum \$1,800; unused allowance will accrue for 3 years) (Please answer questions on reverse side)	\$ _____	\$ 1,800	\$ _____
10. ADDITIONAL BENEFITS (Not included above)			
_____ - - - - -	\$ _____		\$ _____
_____ - - - - -	\$ _____		\$ _____
_____ - - - - -	\$ _____		\$ _____
TOTAL COMPENSATION PACKAGE (Add 4-6, 8, 10)	\$ _____	\$ 72,195*	\$ _____

*Note: A minister living in a manse shall have a **minimum cash salary of \$34,337 in 2010** (no change from 2009), **PLUS FULL UTILITIES.**

ATTACHED to this form are suggestions and a rationale for completing the Terms of Call and Minima form for 2010 for the above named Minister.

The Terms of the 2010 Call described above have been REVIEWED with the Minister, AGREED to by the Minister, and APPROVED by the Congregation.

Date _____ Signed by _____ Phone _____

CLERK OF SESSION

Continuing Education

1. Did the minister use his/her Continuing Education Leave in 2009? _____

2. How was the Continuing Education Leave used in 2009? List subject(s) and place(s)

3. Indicate an approximation of the actual cost and time used for the Continuing Education event(s).

Please **return this form to the Presbytery Stated Clerk by Tuesday, February 23, 2010** for review by the Compensation Task Group and approval by Presbytery at its Stated Meeting on May 25, 2010.

Rev. Paul F. Rack, Stated Clerk
The Presbytery of Elizabeth
525 E. Front St.
Plainfield, NJ 07060