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# Leadership: Lay Ministry web catalog

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Title 1	Title 2	Author	Publisher	Media	Summary
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## 21 INDISPENSABLE QUALITIES OF A LEADER

### BECOMING THE PERSON OTHERS WILL WANT TO FOLLOW

Maxwell, John C.			Thomas Nelson Publishers		BOOK
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In the tradition of his CBA bestseller *The 21 Irrefutable laws of Leadership* and his sell-out seminars, author John C. Maxwell now provides a concise, accessible leadership book that helps readers become more effective leaders from the inside out. Daily readings highlight twenty-one essential leadership qualities which help readers integrate and apply each day's material.

## AUTHORITY OF THE LAITY:

### VERNA DOZIER ON VIDEOTAPE

			The Alban Institute, Inc.		VIDEO
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Each session of this four-session course is composed of three parts: 1. a question; 2. a brief input by the author and 3. a task designed to help the group work with the issue. Is the church people or an institution? Is the Bible a rulebook or does it point beyond itself to God? If heaven was sure for you, would your life be lived differently?

## BEGINNINGS

Coleman, Lyman			Serendipity House		BOOK
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A 6-week initiation for a support group.

## BEST OF TIMES AND THE WORST OF TIMES FOR RELIGION, ESPECIALLY CHRISTIAN FAITH

Leith, John H.			Presbyterian Publishing Corp., 2001		PAMPHLET
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## COMMISSIONED LAY PASTORS IN THE PRESBYTERIAN CHURCH

CHURCH WIDE PERSONNEL SERV.& OF. OF CHURCH WIDE PERSONNEL SERVICE PACKET

This revised resource contains a brief history of the development of CLP Programs throughout the PC(USA). It also provides sample curricula, mentoring, etc. Persons interested in being trained as CLP's will find the information helpful.

## CONGREGATION: A COMMUNITY OF CARE AND HEALING

### MENTAL ILLNESS AWARENESS RESOURCES

			Pathways to Promise		BOOK
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This is the second in a series of sourcebooks for ministry of caring within the congregation. Information concerning serious mental illness covering explanation, definitions, signs, reaching out by the religious community, pastoral resources, congregational resources, education models and sources for information and support are included.

			Pathways to Promise		BOOK
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## DIFFICULT CONVERSATIONS

### TAKING RISKS, ACTING WITH INTEGRITY

Day, Katie

The Alban Institute, 2001

BOOK

The author, a professor of church and society at the Lutheran Theological Sminary at Philadelphia, invites congregations to begin engaging in difficult conversations, a process she hopes will become habit-forming, a new way of being communities of faith. Days talks about what makes some conversations so difficult, what dynamics are at work as we silence one another, and addresses risk involved in difficult conversations.

## GIFT OF STEPHEN MINISTRY

Stephen Ministries

VIDEO

Pastors, lay leaders, Stephen Ministers and care receivers share stories and the blessings of Stephen Ministry.

## HEALTHY CONGREGATIONS

Steinke, Peter L.

Lutheran Brotherhood,

VIDEO

Peter Steinke, Lutheran pastor, is a consultant to clergy and congregations nationwide. This two-part dramatic presentation demonstrates the role of leaders in dealing with anxiety. Part I: The Anxious Congregation is 21 minutes and Part II: The Responsible Congregation is 23.18 minutes.

## HEALTHY CONGREGATIONS: A SYSTEMS APPROACH

Steinke, Peter L.

The Alban Institute, 2006

BOOK

Steinke takes readers in a deeper exploration of congregations as emotional systems. He outlines the factors that put congregations at risk for anxiety and conflict, ten principles of health, how congregations can adopt new ways of dealing with stress and anxiety, and how spiritually and emotionally healthy leaders influence the emotional system.

## HEART OF STEPHEN MINISTRY

Stephen Ministries

VIDEO

Conveys the essence of Stephen Ministry: Christ caring for people through people. Stories of healing, joy, renewal.

## INVITING CHURCH

### A STUDY OF NEW MEMBER ASSIMILATION

Oswald, Roy M. and Speed B. Leas

The Alban Institute, Inc.

BOOK

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## KNOW AND BE KNOWN

### SMALL GROUPS THAT NOURISH AND CONNECT

Collison, Brooke B.

The Alban Institute, 2007

BOOK

In Know and Be Known, Brooke Collison looks at the element missing in most group dynamics today: intentionality about relationships. Counselor, educator, and long-time leader and participant in small groups, Collison knows the power of small groups to create meaningful bonds of friendship and support.

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## **LINKING FAITH AND DAILY LIFE: AN EDUCATIONAL**

### **PROGRAM FOR LAY PEOPLE, LEADER'S GUIDE**

Reber, Robert E. Alban Institute, Inc. BOOK

This program begins with a weekend retreat and continues for six consecutive weekly sessions. It focuses on the congregation or church as the community in which Christians may be educated, nurtured, and held accountable for their ministries in those places where they spend the most time and energy--the workplace, family, and community.

Reber, Robert E. Alban Institute, Inc. BOOK

This program focuses on those areas where church members spend most of their lives--the workplace, family, and community, and how our Christian faith relates to them. The retreat and six follow-up sessions provide opportunities to examine these areas. Most materials needed for this study are contained in the booklet.

## **LISTENING TO GOD**

### **SPIRITUAL FORMATION IN CONGREGATIONS**

Ackerman, John Alban Institute, 2001 BOOK

The book outlines ways a congregation can promote members' spiritual growth toward a greater intimacy with God. It deals with the whole system - individuals and small groups, lay leaders and clergy, worship and education - everything congregations do to form more fully into the body of Christ. The author offers two basic, four-step models and several additional tools that can be used to create a more encompassing process.

## **MANTALK: RESOURCES FOR EXPLORING MALE ISSUES**

Murphey, Cecil PCUSA BOOK  
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## **MEANDERING WAY**

### **LEADING BY FOLLOWING THE SPIRIT**

Shockley, Gary A. The Alban Institute, 2007 BOOK

This book is one pastor's story of his journey from a success-oriented drivenness to a significance-oriented, meandering style of life. What you will find are reflections from a fellow traveler who is now less desirous of doing something spectacular for God and is instead committed to doing something significant with God - who is discovering a more grace-filled, Spirit-led way.

## **MULTIGENERATIONAL CONGREGATION**

### **MEETING THE LEADERSHIP CHALLENGE**

Rendle, Gil The Alban Institute, 2002 BOOK

The author helps the reader understand the essential differences and unique dynamics between generations and between long-tenured members and newcomers. He provides leadership skills, strategies, stories and biblical connections needed to harness the energy of generational differences.

## **NETWORK: THE RIGHT PEOPLE, IN THE**

### **RIGHT PLACES, FOR THE RIGHT REASONS**

Bugbee, Bruce, Don Cousins & Bill Hybels Zondervan Publishing House, 1994 BOOK

This Participant's Guide may be used in connection with a Video Network Kit of the same name which provides a biblical approach to help each member of a congregation discover his/her gifts to become a productive contributor of time, resources and abilities in a meaningful place of service in the local church.

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		Bugbee, Bruce, Don Cousins & Bill Hybels	Zondervan Publishing House, 1994	VIDEO	This two cassette video Network Kit provides a biblical approach to help each member of a congregation discover his/her gifts to become a productive contributor of time, resources and abilities in a meaningful place of service in the local church. Included in this kit is a 34 minute Vision and Consultant Training Video, Leader's Guide, 34 minute Drama Vignettes Video, Overhead Masters and Participant's Guide.

**PERSON WHO CHAIRS THE MEETING: GUIDANCE FOR**

**WORKING WITH GROUPS**

Madsen, Paul O.	Judson Press	BOOK
Practical help for persons chairing a meeting. Chairperson must be aware of the group as persons and sensitive to their needs.		

**SERVING GOD WITH STYLE**

**UNLEASHING SERVANT POTENTIAL**

Williams, Ronald C.	The Alban Institute, Inc., 2002	BOOK
The author has created the "Servant Resource Faith-Style Inventory" that congregations can use as a tool in training ministry volunteers, developing ministry teams, educating ministry leaders, developing Christ-centered work-ethic training, empowering Christians in the secular workplace, and other ministry development interventions. This book provides encouragement and inspiration for all who are committed to excellence in ministry.		

**SIX SIMPLE WEEKS**

Cole, Eloise & Joy Johnson	Centering Corporation, 2001	BOOK
A caring manual for support group leaders that uses activities and rituals to aid in the expression and processing of grief.		

**SPEAKING THE TRUTH IN LOVE: HOW TO BE AN**

**ASSERTIVE CHRISTIAN**

Koch, Ruth N. and Kenneth C. Haugk	Stephen Ministries	BOOK
This resource explains how a scriptural understanding of assertive living builds healthy relationships with others, in groups, and in congregations. It also shows how to handle anger, criticism, and other tough relational issues.		

**VOLUNTEER MINISTRIES: NEW STRATEGIES FOR TODAY'S**

**CHURCH**

Morris, Margie	Newton-Cline Press	BOOK
A strong volunteer ministries program is vital to a church's well being and growth. A helpful resource for designing a volunteer management plan that's right for your church...and a way to avoid the pitfalls.		

**WHOLE TRUTH**

Mead, Loren B.	The Alban Institute, 1988	BOOK
This book on problem solving uses cartoons and a wry literary style to highlight issues that can be found in the nature and life of any congregation. Provocative and original, this book is a useful catalyst for groups gathered for problem solving or conflict resolution.		